



## Human Resources

949 West Alameda Street, Santa Fe, NM 87501  
Phone: 505-992-9880 Fax: 992-9895  
Email: [www.santafecountynm.gov](http://www.santafecountynm.gov)

**Job Title:** Equipment Operator

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<b>Department/Division:</b>	Public Works / Roads		
<b>Salary:</b>	\$11.9889/hr - \$17.9834//hr	<b>Range:</b>	<b>10</b>
<b>Position Status:</b>	Full-Time/Classified		
<b>FLSA Status:</b>	Non-Exempt		
<b>Closing Date:</b>	<b>January 27, 2016</b>		
<b>Job #:</b>	<b>1-2017-012</b>		

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*The following duties ARE NOT intended to serve as a comprehensive list of all duties performed by all employees in this classification, only to provide a summary of the major duties and responsibilities. Incumbent(s) may not be required to perform all duties listed and may be required to perform additional, position-specific duties.*

### Primary Purpose:

Operates light to heavy-duty equipment in construction, maintenance and repair of County roads or facilities.

### Essential Job Functions:

- Operate equipment including, but not limited to trucks, graders, bulldozers, scrapers, loaders, power shovels, compactors, rollers, paving machines, water trucks and snow removal equipment.
- Operates light to medium duty equipment in various phases of construction, maintenance or repair of County roads and facilities; performs construction, maintenance and repair of County facilities, including concrete work, labor type operations and flagging; operates road grader, grades roadways leaving smooth surface, builds road shoulders, bar ditches and roadway crowns; operates landfill trenching equipment, compacting equipment and material loading equipment.
- Schedules maintenance on assigned equipment and reports malfunctions or failures immediately to supervisor; keeps logs and completes daily work reports; directs traffic during road work; weighs in commercial haulers and signs in residential permits at scale house; and maintains scale house for daily operation.

### Knowledge / Skills :

- Some knowledge of the capability and limitation of the assigned vehicle or

machinery; and of the hazards, precautionary measures, and proper safety practices.

- Ability to follow verbal and written instructions and to maintain logs and prepare reports.

### **Minimum Qualifications**

- High school diploma or equivalent plus any combination of training or practical experience on heavy equipment primarily associated with road construction and maintenance totaling 3 years.
- Must be able to obtain a valid New Mexico Commercial Drivers License (CDL) class A or B within three (3) months from date of hire.

### **Working Conditions:**

Works outdoors in varied weather conditions. Work may be performed in rough terrain. Work schedule shall include evening, weekend and holiday hours. Sitting, walking, bending, stooping, climbing and lifting required. May be subject to falls and bruises. Will be subject to random drug screening.

### **Conditions of Employment:**

Selected candidate must submit to and pass a County paid pre-employment physical and drug/alcohol screening. Additionally, selected candidate must submit to and pass a county paid criminal background screening. Selected candidate must possess and maintain a valid New Mexico Class D Drivers License as incumbent shall be appointed to drive a County vehicle during the performance of his/her duties.

### **Submit Applications to:**

**Santa Fe County Human Resources  
949 West Alameda Santa Fe, NM 87501**

**Resumes will not be accepted in lieu of the official Santa Fe County employment application.**

**Proof of education, certificates and/or endorsements must be attached to each application.**