



SANTA FE COUNTY

949 West Alameda Street; Santa Fe, New Mexico 87501 Phone: 505-992-9880 Fax: 505-992-9895

Job Title: Maintenance Technician

Department/Division:	Public Works Department/Open Space and Trails	
Salary:	\$11.6966/hr. - \$17.5449/hr.	Range: 9
Position Status:	Full-Time	
FLSA Status:	Non-Exempt	
Closing Date:	October 19, 2020	
Job #:	9-2020-025	

The following duties ARE NOT intended to serve as a comprehensive list of all duties performed by all employees in this classification, only to provide a summary of the major duties and responsibilities. Incumbent(s) may not be required to perform all duties listed and may be required to perform additional, position-specific duties.

Primary Purpose:

Maintains and repairs County facilities and properties throughout Santa Fe County.

Essential Job Functions:

For Assignment in Open Space and Trails:

- Maintains, repairs, and makes improvements to County owned or operated open space, parks, trails and recreational facilities. Builds, repairs, and performs maintenance on trails, parks, open space and picnic areas; performs maintenance and improvement projects; recognizes and maintains native plants and trees.

Knowledge / Skills :

- Working knowledge of painting, carpentry, and minor grading operations; of blueprints and sketches; of power and hand tools; of safety regulations; of agency policies and procedures; of welding techniques; of basic math; and of basic electrical wiring and repair.
- Ability to operate light and heavy equipment; to use hand tools; to perform arithmetical calculations; to measure accurately; to communicate effectively verbally and in writing; to analyze situations and determine appropriate action; to operate power tools; and to follow instructions.

Minimum Qualifications

- High school diploma or equivalent plus any combination of education, training and experience in buildings and grounds maintenance or construction totaling two (2) years.
- Must provide own hand tools to perform job duties.

Working Conditions:

Work is performed both in an office and outside in varied weather conditions. Work schedule may include shift and weekend hours. Manual dexterity required. Walking, bending, stooping, climbing, carrying and lifting up to 50 lbs. required. May be exposed to hazards such as heavy equipment, power tools, boilers, heights, dust, odors, fumes, chemicals, and infectious diseases.

Conditions of Employment:

Selected candidate must submit to and pass a County paid pre-employment physical and drug/alcohol screening. Additionally, selected candidate must submit to and pass a county paid criminal background screening. Selected candidate must possess and maintain a valid New Mexico Class D Driver's License as incumbent shall be appointed to drive a County vehicle during the performance of his/her duties.

Apply Online at:

https://www.santafecountynm.gov/human_resources/employment_applications.

Resumes will not be accepted in lieu of the official Santa Fe County employment application. Proof of education, certificates and/or endorsements must be attached to each application.